

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF  
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **23rd day of June 2015 at 1:00 PM** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

*Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*

*Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*

*Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*

*Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*

*Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*

*Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*

*Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*

*Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

*James Colbert, Jr., County School Superintendent*



**The Board of Trustees**  
**June 23, 2015**  
**Agenda of Regular Meeting**

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A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held June 23, 2015, beginning at 1:00 PM in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Becky Bell, TxVSN
2. **Pledge of Allegiance to the US flag** - Lynnice Hockaday, Digital Education and Innovation Program
3. **Pledge of Allegiance to the Texas flag** - Lynnice Hockaday, Digital Education and Innovation Program
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **Reports and presentations:**
  - A. Update on HCDE's Texas Virtual School Network (TxVSN) - Angela Smith
  - B. Update on HCDE's Digital Education and Innovation Program - David McGeary
  - C. Other reports from Board members concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person
  - D. Monthly Financial Reports through May 31, 2015 - Jesus Amezcua, Assistant Superintendent for Business Services

6. **ACTION ITEMS - CONSENSUS**

A. Consider approval of the following Business Services items:

1. Monthly Disbursement Report ending May 31, 2015
2. Monthly Budget Amendment Report
3. Monthly Investment Report for May 2015

B. Consider approval of the following meeting minutes:

1. May 19, 2015 Board Meeting
2. May 19, 2015 Budget Committee Meeting
3. May 19, 2015 Governmental Relations Committee Meeting
4. June 3, 2015 Policy Committee Meeting

C. Consider approval/ratification of the following Interlocal Contracts:

1. **Approval of Interlocal Contracts for Therapy Services for FY 15-16 in the aggregate amount of \$3,001,275 with the following entities:** Avondale House for 16 students in the amount of \$7,125; Cypress Fairbanks ISD for 2,339 students in the amount of \$2,580,125; Deer Park ISD for 19 students in the amount of \$35,150; Greater Gulf Coast Cooperative for 19 students in the amount of \$27,300; Pearland ISD for 19 students in the amount of \$17,575; Tomball ISD for 289 students in the amount of \$315,000; and YES Prep Public Schools for 15 students in the amount of \$19,000
2. With Houston ISD for one CASE for Kids City Connections Grant in the amount of \$11,204 (100 students served) for the period of 6/1/2015 through 6/30/2015
3. With Tomball ISD with ABC West for FY 15-16 for one (1) annual contract in the amount of \$20,300
4. Addendum to Interlocal contract between ABC West and Houston ISD to increase the amount from \$298,500 to \$345,300 (an increase of \$46,800) for Extended School Year (ESY)/Summer School Services (serving nine students) for FY 2014-2015
5. Addendum to Interlocal contract between ABC East and Houston ISD to increase the amount from \$457,700 to \$535,700 (an increase of \$78,000) for Extended School Year (ESY)/Summer School Services (serving 15 students) for FY 2014-2015

6. **ABC East for FY 15-16 in the aggregate amount of \$365,400 with the following districts:** Clear Creek ISD for 16 annual student contracts in the amount of \$324,800; and Galena Park ISD for two (2) annual student contracts in the amount of \$40,600; for an aggregate amount of \$365,400
  7. With Deer Park ISD with Highpoint East for FY 15-16 for ten (10) annual contracts in the amount of \$99,000
  8. E-Rate Consulting Agreement between The Education Service Center Region 12 E-Rate Consulting and Harris County Department of Education to help improve e-rate reimbursements, maximize efficiency and effectiveness of the filing process, and to safely meet all application deadlines for HCDE and HCDE Schools in an amount not to exceed \$14,000 for the period of 7/1/2015 through 6/30/2016
  9. **HCDE Governmental Services with:** Amarillo ISD (Amarillo, Texas); Archdiocese of Galveston-Houston Catholic Cooperatives (Houston, Texas); Bethel School District (Spanaway, Washington); Community of Faith (Hockley, Texas); First Baptist Church (Pasadena, Texas); city of Frisco, Texas; Hands to Hands Connection International (Grand Prairie, Texas); city of Hidalgo, Texas; Judson ISD (Live Oak, Texas); town of Little Elm, Texas; city of Lyford, Texas; Pleasanton ISD (Pleasanton, Texas); city of Primera, Texas; city of San Felipe, Texas; city of Seabrook, Texas; and The Center for Health Care Services (San Antonio, Texas)
- D. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Contract award for job no. 15/037JN for Fire, Safety, Security, Surveillance Equipment and Service** to the proposers offering the best value to HCDE and Choice Partners Cooperative and meeting the specifications outlined in the proposal: Bass Computers, Inc., Digital Air Control Inc., Guardian Security Solutions, LC, Knight Security Systems, Progressive Systems, LLC dba LenSec, LLC, LVC Technologies, LLC, QSS, LC dba Quality Security Systems and Superior Automatic Systems for the period 6/16/2015 through 6/15/2017
  2. **Contract renewal option for job no. 13/032DG for Materials and Parts including Equipment Materials Parts Accessories Supplies and Related Commodity Items used in General Maintenance and Operations Departments with the following vendors:**Acetylene Oxygen Company/AOC Welding Supply/Praxair, Acme Architectural Hardware, All Tire Supply Company, BEVCO Consultant LLC, Gulf Coast Paper Company, H & V Equipment Inc., High Point Sanitary, Interline Brands, Johnson Supply, Landsdowne Moody Co., Lennox International, McCoy's Building Supply, Quality Security Systems (QSS), Texas Storage Systems, and Zimmerer Kubota & Equipment Inc. for the period of 7/16/2015 through 7/15/2016
  3. **Contract renewal option for job no. 11/052JC for Fire Suppression Service and Related Items with the following vendor:**Detection & Suppression International, Ltd for the period of 8/16/2015 through 8/15/2016
  4. **Contract renewal option for job no. 13/051DG for Rental, Lease and Purchase of Copiers and Related Items with the following vendors:**Dahill Office Technology dba Dahill and Marimon Business Systems for the period of 8/20/2015 through 8/19/2016

5. **Contract renewal option for job no. 13/049DA for Energy Procurement and Management Consulting Services with the following vendor:**Amerex Brokers, LLC dba Amerex Energy Services for the period 8/20/2015 through 8/19/2016
  6. **Contract renewal option for job no. 13/043DA for IDIQ Electrical Services with the following vendors:**LMC Corporation, Climatec Inc. and Trio Electric Ltd for the period of 8/20/2015 through 8/19/2016
  7. **Contract renewal option for job no. 14/033CG for Interior/Exterior Signage & Scoreboards with the following vendors:**Kaiser International, Inc. and National Signs LLC for the period of 8/19/2015 through 8/18/2016
  8. **Contract renewal option for job no. 14/024MP for Medical Supplies and Related Items with the following vendors:** Alpha Omega Systems and Services, Inc. dba AOSS Medical Supply, Heartsafe America, Inc., Henry Schein Inc., Priscilla Ayerite dba NAO Global Supply, LLC, and School Health Corporation for the of 8/19/2015 through 8/18/2016
- E. **Contract awards for job no. 15/027KJ for Head Start Substitute Teachers and Teacher Aides to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal** Delta-T Group, Inc. and BlazinBrook Preparatory School of The Artz for the period of 6/16/2015 through 6/15/2016. Expenditures with these vendors are estimated at \$40,000 each for FY 2016.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. Consider approval of a Resolution regarding Investment Policy review.
- B. Consider approval of expenditures with ChildCare Careers (job #13/040KJ) to provide Substitute Teachers and Teacher Aides for the Head Start Division in an amount not to exceed \$95,000 for the period of 06/16/2015 through 08/31/2015.
- C. Consider ratification of Deobligation Amendment with OneStar Foundation reducing the total Corporation of National Community Service (CNCS) share amount reimbursable to HCDE by \$33,673, to reduce the number of AmeriCorps members. Project award amount is now decreased from \$327,394 to \$293,720 during the grant period of 8/1/2014 through 7/31/2015.
- D. Consider approval to purchase technology infrastructure for the Technology Division that provides data redundancy and protection, resource scalability, cost efficiency and high availability services with Houston Information Team, LLC (Choice Partners job # 15/006MP) in an amount not to exceed \$102,416
- E. Consider approval of contract to install a new elevator at 6005 Westview using Facilities Sources (RFP 09/040JC) for a total amount of \$189,785.
- F. Consider approval to adopt the resolution of the Harris County Multi-Jurisdiction Hazard Mitigation Plan required in order to participate in any FEMA funding should HCDE experience any damages from a catastrophic event.

- G. Consider approval to authorize Amerex Energy Services (RFP #13/049DA) to secure contract pricing for HCDE electricity services with GDF Suez at a rate of \$0.04472/KWh for thirty-six (36) months beginning June 2016.
- H. Consider approval of Professional Service Contract with Bruce Monical Design for the design, plans and specifications of the renovation/build-out of the space adjacent to Baytown Head Start location in an amount not to exceed \$37,000 (including prior contracts, FY 2015 vendor expenditures are estimated to total \$70,000).
- I. Consider approval of Professional Services contract with Dr. Patricia Morales for \$8,900 plus the cost of books and materials for \$7,000 for a total aggregate amount of \$15,900 plus pre-approved usual and customary expenses for the period of 6/1/2015 through 7/31/15 (prior Board approved contracts amount to \$77,850 for a total estimated FY 2015 expenditure of \$93,750).
- J. Consider approval of Professional Services contract with Dr. Patricia Morales for \$57,850 plus the cost of books and materials for \$20,000 for a total aggregate amount of \$78,850 plus pre-approved usual and customary expenses for the period of 9/1/2015 through 8/31/2016.
- K. Consider approval of Speaker Agreement with Lead4ward for Instructional Support Services to provide a (2) two-day training on "STAAR: Leading Learning 3Di" for the period of 6/23/15 through 6/24/15 for an aggregate amount not to exceed \$61,950 (speaker receives \$206.50 out of \$315.00 HCDE charges per participant; training is for up to 300 participants).
- L. Consider approval of revision to Policy BE (Local), changing the deadline for Board members to submit items for inclusion on the agenda from the 22nd calendar day before regular meetings to the 12th calendar day before regular board meetings.
- M. Consider approval of revision to Policy BE (Local), changing the number of Board members to request an item be placed on the agenda without the concurrence of the Board President from two to three members.
- N. Consider approval of revised Policy BDB (Local)
- O. Consider taking matter from table to approve revised HCDE Board of Trustees Operating Procedures.
- 8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
  - A. Deliberate Employment:  
Assistant Superintendent for Education and Enrichment
  - B. Deliberate nonrenewal of term contracts affected by the reduction in force due to a program change affecting Highpoint North in accordance with Policy DFFB and obtain legal advice regarding same

- C. Obtain legal advice regarding providing HCDE trustees with complete copies of all versions and renditions of the MGT of America study, the final version of which was published in 2010
  - D. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including former HCDE superintendent, and obtain legal advice regarding same and releasing information concerning former HCDE superintendent's departure
  - E. Obtain legal advice regarding releasing HCDE communications with Moak, Casey & Associates to the Houston Chronicle
  - F. Obtain legal advice regarding current contract between HCDE and the Education Foundation of Harris County
  - G. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
9. **RECONVENE** for possible action on items discussed in executive session
- A. Consider approval of Employment:  
Assistant Superintendent for Education and Enrichment
  - B. Consider nonrenewing term contracts affected by the reduction in force due to a program change affecting Highpoint North in accordance with Policy DFFB.
  - C. Action, if any, regarding providing HCDE trustees with complete copies of all versions and renditions of the MGT of America study, the final version of which was published in 2010
  - D. Action, if any, regarding releasing information concerning former HCDE superintendent's departure
  - E. Action, if any, regarding releasing HCDE communications with Moak, Casey & Associates to the Houston Chronicle
  - F. Action, if any, regarding current contract between HCDE and the Education Foundation of Harris County
10. **INFORMATION ITEMS**
- A. HR Information Items
  - B. May 2015 Employee Count
  - C. June 3, 2015 Budget Workshop Minutes

D. Revenue contracts less than \$50,000:

- Between CASE and HYPE Freedom School, Inc. - for CASE for Kids AmeriCorps members will implement Kids' Day curricula for summer programming for the period of 5/26/2015 - 7/30/2015 for \$2,000.
- Between CASE and Wesley Community Center - for CASE for Kids AmeriCorps members will implement Kids' Day curricula for summer programming for the period of 5/26/2015 - 7/30/2015 for \$500.
- Between Choice Partners and Garland ISD - for Operational Analysis of the Custodial Department for the period of 5/11/2015 - 7/10/2015 for \$14,700.
- Between Instructional Support Services and South Houston Harmony Campuses - for TExES Review ESL #154 Mini Academy (Dr. Patricia Morales ) for \$1,400 plus books.
- Between Instructional Support Services and International Board of Credentialing and Continuing Education Standards - to Market the CAS and AC programs for the period of 4/16/2015 - 8/31/2016 for \$50/CAS and \$25/AC.
- Between Instructional Support Services and Galena Park ISD - for BTLPT training (Dr. Patricia Morales) for the period of 5/8/2015 - 5/8/2015 for \$1,400 plus books.
- Between Instructional Support Services and Southwest School - for Coaching and Mentoring follow-up sessions (Nicole Shanahan) for the period of 3/1/2015 - 5/15/2015 for \$4,800.
- Between Instructional Support Services and Alief ISD - for Evaluating the Rigor of Instruction and Assessment (Lisa Felske) for the period of 8/10/2015 - 8/10/2015 for \$1,000.
- Between Instructional Support Services and HISD - for ESL #154 TExES Supplemental (Dr. Patricia Morales) for the period of 6/12/2015 - 6/12/2015 for \$2,550.
- Between Instructional Support Services and Waller ISD - for New Math TEKS grades 5&6 training (Nicole Shanahan) for the period of 8/3/2015 - 8/4/2015 for \$5,000.
- Between Technology Services and Houston All Kids Alliance - for annual maintenance and hosting of all Kids Alliance website for the period of 5/1/2015 - 4/30/2016 for \$1,000.

E. CASE grant awards (expenditure) to implement the CASE for Kids City Connections 2015 with the following entities:

- Team Gini for the period of 5/15/2015 - 6/30/2015 for \$10,000.
- Diaz Music Institute for the period 4/27/2015 - 6/30/2015 for \$15,000.
- Evelyn Rubenstein Jewish Community for the period of 4/27/2015 -6/30/2015 for \$6,550.
- Southwest Schools for the period of 6/8/2015 - 6/30/2015 for \$10,800.

F. Center for Grants Development assisted the Education Foundation of Harris County (EFHC) with submitting a \$10,000 request to Texas Instruments. Purpose of the grant is to expose 100 middle and high school students to real-world challenges and explore their potential for becoming industry leaders capable of envisioning the energy and urban planning solutions of tomorrow through Houston: Energy City of the Future 2050. This initiative allows students to engage in problem-solving, critical thinking, imagination and communication skills as they research and present their vision of the City of Houston in 2050. Major objectives are to increase students' interest in the energy field and encourage them to pursue careers aligned with the energy industry.



G. Non-monetary contracts for FY 2014-2015:

- Between Human Resources and Texas Workforce Solutions - to provide eligible workers between the ages of 16 - 21 with temporary jobs at no cost to the Department for the period of 6/15/2015 - 7/24/2015.
- Between CASE and the Boys and Girls Club of Greater Houston - for the CASE for Kids AmeriCorps members to implement Kid's Day curricula for summer programming for the period of 5/26/2015 - 7/30/2015.
- Between CASE and Amaanah Refugee Services - for the CASE for Kids AmeriCorps members to implement Kid's Day curricula for summer programming for the period of 5/26/2015 - 7/30/2015.
- Between CASE and Monarch Early Childhood Academy - for the CASE for Kids AmeriCorps members to implement Kid's Day curricula for summer programming for the period of 5/26/2015 - 7/30/2015.

H. Memorandum of Understanding to establish collaborative working procedures between Motivation Education and Training, Inc. (MET) and HCDE Area I Head Start for low income children who are eligible for Head Start services beginning March 1, 2015.

I. HCDE's Area I Head Start USDA Meal Totals for the months of March and April 2015.

J. HCDE's Area I Head Start Performance Reports for the months of March and April 2015

K. Adult Education Division-Texas Educating Adult Management System (TEAMS) Report for May, 2015.

L. CASE Performance Report

M. May 2015 HCDE Donation/Sponsor Report

11. **ADJOURN** - Next regular meeting is scheduled for Tuesday, July 21, 2015, Board room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.



James Colbert, Jr.  
County School Superintendent