

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF  
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **22 day of January at 1:00 PM** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

*Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*

*Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*

*Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*

*Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*

*Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*

*Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*

*Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*

*Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

*James Colbert, Jr., County School Superintendent*



**The Board of Trustees**  
**January 22, 2015**  
**Agenda of Regular Meeting**

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A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held January 22, 2015, beginning at 1:00 PM in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Kristal Johnson, Center for Grants Development
2. **Pledge of Allegiance to the US flag** - Sharvon Pipkins, Center for Grants Development
3. **Pledge of Allegiance to the Texas flag** - Sharvon Pipkins, Center for Grants Development
4. Public Hearing for the Annual Financial Management Report for the fiscal year ending August 31, 2014
5. Consider approval of the following meeting minutes:
  - A. December 8, 2014 Special Board Meeting
  - B. December 16, 2014 Board Meeting
6. Recognition of Board Appreciation Month
7. Oath of Office - Administer the Oath of Office to new board members Don Sumners and Michael Wolfe
8. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

9. **Reports and presentations:**

- A. Annual update on Center for Grants Development Division - Gayla Rawlinson, Director
- B. Other reports from Board members concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person
- C. Monthly Financial Reports through December 31, 2014 - Jesus Amezcua, Assistant Superintendent for Business Services

10. **ACTION ITEMS - CONSENSUS**

A. Consider approval of the following Business Services items:

- 1. December 2014 Disbursement Report
- 2. Monthly Budget Amendment Report
- 3. Monthly Investment Report for December 2014

C. Consider approval/ratification of the following Interlocal Contracts:

- 1. HCDE Governmental Services with: Alamo Area Council of Governments (San Antonio, Texas); Brownfield ISD (Brownfield, Texas); Canutillo ISD (El Paso, Texas); Carroll ISD (Southlake, Texas); city of Cedar Hill, Texas; India House, Inc.; Ingram ISD (Ingram, Texas); International AIDS Empowerment; city of Paris, Texas; San Patricio County (Sinton, Texas); Region 13 ESC (Austin, Texas); Somerset ISD (Somerset, Texas); Texas State Affordable Housing Corporation (Austin, Texas)
- 2. Interlocal Revenue Contract between HCDE Center for Safe and Secure School and Klein ISD to provide Active Shooter Threat Assessment Training in the amount of \$6,750 for the period of 1/15/2015 through 2/28/2015
- 3. HCDE ABC East with Sheldon ISD for one (1) individual student contract in the amount of \$20,300 for FY 2014-15
- 4. Amendment to Interlocal Contract between HCDE Special Schools Division (ABC East) with La Porte ISD for FY 2014-2015 to increase the number of student contracts from seven (7) to eight (8) for a total amount of \$159,200; (an increase of \$19,900)

- Í. Addendum to Interlocal contract with Harmony Public Schools to provide procurement consulting services for the period of 1/5/15 through 8/31/15 (revenue will be based on services provided)
  
- D. Consider approval of contract renewal option for job no. 11/031KJ for Safe Schools Plans with SafePlans, LLC for the period of 02/22/2015 through 02/21/2016.
  
- E. Consider approval of Speaker Agreements with Lead4ward for Instructional Support Services to provide (1) one-day training on STAAR: Math in Motion: New Math TEKS for the period of February 9, 2015 in an amount not to exceed \$10,500 (revenue for this specific contract is estimated at \$17,400); one (1) day training on STAAR: Reinvigorate your Social Studies Classroom with a Relevant Review in an amount not to exceed \$8,750 (revenue for this contract is estimated at \$14,000).
  
- F. Consider approval of the following items for the HCDE Choice Partners Cooperative:
  - 1. Contract renewal option for job no. 13-068DG for Technology Products and Services with the following vendors: Accudata Systems, Inc., AMX SchoolView, ARC/Austin Ribbon & Computer Supplies, Inc., Audio Optical Systems of Austin, AVES Audio Visual Systems, Inc., B & H Photo & Electronics Corporation, Best Buy Stores, L.P. dba Best Buy for Business, Carahsoft Technology Corporation, CDW LLC dba CDW Government LLC, Commercial Sales & Service, Inc., Critical Infrastructure Solutions (CIS) LLC, CTREC Hilton IT Academy, Fix Ur Gadget Operating Company dba Fix Ur Gadget, Global Gov/Ed Solutions, Inc., GK Holdings, Inc., dba Global Knowledge Training LLC, GovConnection, Inc., HiEd Inc., Houston Communications, Inc., ImageNet Office Systems, Ltd., Insource Technology Direct, LLC., Ion Wave Technologies, Inc., JADE Distributing, JANGA Technology, LLC., Jive Communications, Inc., K12 Alerts, Exebridge dba Le Tigre Solutions Inc., Mark III Systems, Micro Integration, MSA Systems Integration, PC Care, Inc., PCPC Direct Ltd., Pinnacle Office Group, Inc., Presidio Networked Solutions, Inc., Prime System., Total Technologies, LLC, Troxell Communications, Inc. and Unique Digital, Inc. for the period of 1/23/2015 through 1/22/2016
  
  - 2. Contract renewal option for job no. 11/037JC for Carpet Maintenance and Related Items with Corporate Care for the period of 2/22/2015 through 2/21/2016
  
  - 3. Contract renewal option for job no. 12/008LB for Printing and Copying Services with the following vendors: A&E - The Graphics Complex, Bayside Printing and Aspen Imaging dba Signature, LLC for the period of 2/28/2015 through 2/27/2016
  
  - 4. Contract renewal option for job no. 10/030JC for Job Order Contracting with Alpha Building Corporation for the period of 2/22/2015 through 2/21/2016
  
  - 5. Contract renewal option for job no. 13/017CG for Job Order Contracting with the following vendors: Adept Facilities and Design, Centerline Construction Services, Inc., Falkenberg Construction Co., Inc., Horizon International Group, LLC, Kellogg Brown & Root LLC (KBR), and Panhandle Steel Buildings Inc. for the period of 2/26/2015 through 2/25/2016

11. **ACTION ITEMS - NON-CONSENSUS**

- A. Consider approval of contract with Executive Threat Solutions, LLC (job # 12/007LB) to provide law enforcement services for Highpoint East, Highpoint North, ABC East, North Post Oak and the Irvington Administration Building for a total of 16,604 hours at an hourly rate of \$41.86 for a total amount not to exceed \$ 695,043.44 for the period of 1/1/2015 through 12/31/2015.
- B. Consider approval of contract to upgrade the lighting at 6005 Westview using Trio Electric (RFP #13/043DA-03) for a total amount of \$67,891.
- C. Consider approval of Restated Urban Development Agreement with the Land Assemblage Redevelopment Authority, the City of Houston, Harris County, and other Local Taxing Units.
- D. Consider approval of contract award for job no. 15/010KJ for E-rate Telecommunication Services for Harris County Department of Education to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: AT&T Inc., Netsync Network Solutions, Phonoscope Light Wave, Inc., LeTigre Solutions, Inc., and Total Technologies, LLC. for the period of 7/1/2015 through 6/30/2016.
- E. Consider approval of the 2013-2014 Annual Financial Audit, the fund balance categories and amounts as presented in the report. The audit was conducted by Whitley Penn LLP.
- F. Consider reorganization of HCDE's Board officer position of vice-president.

12. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074; 551.076; 551.0821

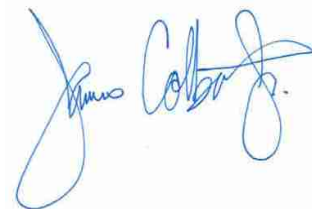
- A. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
- B. Deliberate security device(s), including the deployment of and specific occasion(s) for implementation, concerning iSS Mobile Classroom Units and the RMS Service Place from Hatch, Inc. for HCDE's Head Start Division
- C. Consultation with attorney regarding program review(s)

13. **RECONVENE** for possible action on items discussed in executive session

14. **INFORMATION ITEMS**

- A. Personnel Information Items
- B. December 2014 Employee Count

- C. Revenue contracts less than \$50,000 for an aggregate amount of \$26,600:
- Between Choice Partners and La Marque ISD - for Updating the Asbestos Management Plan for La Marque ISD for the period of 12/15/2014 - 2/28/2015 for \$3,500
  - Between Instructional Support Services and Aldine ISD - for presentations on "Knowledge Base & Awareness, Linguistics & Teaching English as a Second Language" (conducted by Dr. Patricia Morales) for the period of 10/23/2014 - 12/15/2014 for \$15,300
  - Between Instructional Support Services and South Houston Harmony Campuses - for TExES Review ESL #154 Mini Academy (Conducted by Dr. Patricia Morales) for the period 12/13/2014 - 12/13/2014 for \$1,400 plus books
  - Between Instructional Support Services and Waller ISD - for the purpose of serving as a Instructional Support Consultant working with Social Studies (Consultant - Mary Lynn Johnson) for the period of 12/1/2014 - 1/5/2015 for \$4,000 maximum
  - Between Business Services and the Committee on House Administration of the Texas House of Representatives of the State of Texas (for the benefit of Jessica Farrar) for Lease Agreement for the period of 01/01/2015 -12/31/2015 for \$2,400
- D. Grant proposal to Kinder Morgan Foundation on behalf of Education Foundation of Harris County in the amount of \$5,000 for the All-Earth EcoBot Challenge, which serves 2,000 students.
- E. Non-monetary contracts for FY 2014-2015:
- Adult Education - Neighborhood Centers, Inc. - Location for Adult Education Classes for the period of 7/1/2014 - 6/30/2015
  - Therapy Services - Travis Medical Sales Corporation - Presentation on "Rehab Equipment Focus: Seated Positioning, Mobility and Transport" for the period of 1/21/2015
- F. Adult Education TEAMS Report
- G. Special Schools December Enrollment Report
- H. HCDE Donation Report for the month of December 2014
- I. Bravo Awards
15. **ADJOURN** - Next regular meeting is scheduled for Tuesday, February 24, Board room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.



James Colbert Jr.  
County School Superintendent