

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **28th day of February 2017 at 9:00 a.m.** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, Jr., County School Superintendent



**The Board of Trustees
February 28, 2017
Agenda of Regular Meeting**

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held February 28, 2017, beginning at 9:00 a.m. in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Darlene Breaux, Teaching and Learning Center
2. **Pledge of Allegiance to the US flag** - Laura Aguirre, Administration
3. **Pledge of Allegiance to the Texas flag** - Laura Aguirre, Administration
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **Reports and presentations:**
 - A. **Presentation on HCDE's Choice Partners Cooperative** - Jeff Drury, Director
 - B. **Presentation from the "JJAEP", Harris County's Juvenile Justice Alternative Education Program located at 2525 Murworth in Houston, TX** (item submitted by Mike Wolfe)
 - C. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
 - D. **Monthly Financial Reports through 01/31/2017** - Jesus Amezcua, Assistant Superintendent for Business Services
6. **ACTION ITEMS - CONSENSUS**
 - A. **Consider approval of the following Business Services items:**
 1. January Disbursement Report
 2. Monthly Budget Amendment Report

3. Monthly Investment Report for January 2017

B. **Action on Board Meeting Minutes:**

1. **Remove from the table and consider approval of the 01/09/2017 Board Meeting Minutes.**

2. **Approval of 01/26/2017 Board Meeting Minutes**

C. **Consider approval of a Board resolution for grant application in the amount of \$125,000 to the Office of the Governor, Criminal Justice Division, for the Center for Safe and Secure Schools to implement the Rethinking Discipline Culture and Context in School-wide Positive Behavior Supports at Bammel Middle School, Spring ISD, which would serve 530 students.**

D. **Consider approval of ratification of Academic and Behavior School West (revenue) inter local agreement contracts for FY 2017 in the aggregate amount of \$182,700 with Aldine ISD for eight (8) annual student contracts in the amount of \$162,400 and Harmony Public Schools for one (1) annual student contract in the amount of \$20,300 (in-county:\$20,300).**

E. **Consider approval of an interlocal (revenue contract) with Alief Independent School District for the Teaching and Learning Center to provide English Language Arts services to 60 teachers for 03/01/2017 through 07/31/2017 in the amount of \$3,700.**

F. **Consider approval of the following items for the HCDE Choice Partners Cooperative:**

1. **Contract renewal option for job no. 13/044DG for Turnkey Drug and Alcohol Testing Program with the following vendors:** Forward Edge, Inc. and Pinnacle Medical Management for the period of 05/21/2017 through 05/20/2018.

2. **Contract renewal option for job no. 14/002DA for Online Tutoring Services with the following vendors:** Focus Care, Inc. d/b/a FEV Tutor, Inc. and On The Third Day Christian Ministries d/b/a Laureate Learning Center for the period of 04/15/2017 through 04/14/2018.

3. **Contract renewal option for job no. 14/016DG for Graduation, Yearbooks and Commemorative Items with the following vendors:** Pride and Recognition, Inc. d/b/a Balfour Company; Taylor Publishing Company d/b/a Balfour Publishing; Graduate Sales & Recognition, LLC d/b/a Herff Jones and Jostens, Inc. for the period of 04/15/2017 through 04/14/2018.

4. **Contract renewal option for job no. 15/002CG for Disaster Recovery Consultants with the following vendor:** Adjusters International, Inc. for the period 04/21/2017 through 04/20/2018.

5. **Contract renewal option for job no. 15/008KC for Travel Services with the following vendors:** GBJ, Inc., d/b/a AFC Transportation; Travel Corp, LLC d/b/a Corporate Travel Management, Allure by ctm and BH Goodman Bus Service, Inc. d/b/a Goodman Bus Service for the period 04/21/2017 through 04/20/2018.

6. **Contract renewal option for job no. 15/019KC for Uniforms and Accessories - Purchase and Rental with the following vendors:**Al's Formal Wear of Houston, LTD d/b/a Al's Formal Wear; Aviva Wholesale, Inc. (formerly: Nur International, Inc.); Boss & Hughes, LLC; Varsity Brands Holding Co., Inc. d/b/a BSN Sports, LLC; Corporate Incentives, Inc.; Fruhauf Uniforms, Inc.; JW Drouin & Associates, LP d/b/a J. Harding & Co.; Texas Motion Sports, LLC; The Mariachi Connection, Inc. and Triple D Uniform Rental, Inc. for the period 04/21/2017 through 04/20/2018.
7. **Contract renewal option for job no. 15/020CG for Materials, Parts, Equipment, Supplies and Related Items for Maintenance and Operations with the following vendors:** Alklean Industries, Inc.; Eagle United USA d/b/a Eagle Mountain Flag & Flagpole; Convict Hill Floorcovering & Design, Inc. d/b/a Lady Liberty Flag and Flagpole; Micro-X1, Inc. and Visiontron Corporation for the period 04/21/2017 through 04/20/2018.
8. **Contract renewal option for job no. 15/021KC for Insurance and Third Party Administration Services with the following vendors:**Brown & Brown Insurance Services of San Antonio, Inc. d/b/a Alamo Insurance Group; Financial Benefit Services, LLC (FBS); Curtis M. Finley d/b/a Finley Financial Services and Total Compensation Group Consulting, LP d/b/a TCG Consulting for the period 05/19/2017 through 05/18/2018.
9. **Contract renewal option for job no. 15/023JN for Tree Trimming, Landscaping, Debris Removal and Other Related Services with the following vendors:**Asplundh Tree Expert Company; Yellowstone Landscape; The F. A. Bartlett Tree Expert Company d/b/a Bartlett Tree Experts; Central Landscape & Maintenance and Metropolitan Landscape Management, Inc. for the period 04/21/2017 through 04/20/2018.
10. **Contract renewal option for job no. 16/011MP for Fine Paper and Related Items with the following vendors:** Western - BRW Paper Company, Inc. d/b/a Bosworth Papers, Inc. and Butler Business Products, LLC for the period 04/01/2017 through 03/31/2018.
11. **Contract renewal option for job no. 16/022CG for Carpet Cleaning and Related Items with the following vendors:**Strumbono, LLC d/b/a Corporate Care; GMW Quality Cleaning Solutions d/b/a Hospitality Cleaning Solutions and The King's Southern Division, LLC d/b/a The Kings for the period 04/19/2017 through 04/18/2018.
12. **Contract award for job no. 17/004KH for Art Supplies and Related Items with the following vendors:**PDG Industries d/b/a Alamo Classroom Solutions; Blick Art Materials, LLC d/b/a Blick Art Materials; Butler Business Products, LLC; Early Childhood, LLC d/b/a Discount School Supply; Liberty Data Products, Inc. d/b/a Liberty Office Products; Nasco Education, LLC d/b/a Nasco; Pyramid Paper Company d/b/a Pyramid School Products; S&S Worldwide, Inc.; School Specialty, Inc. and Standard Stationery Supply Company for the period 04/01/2017 through 03/31/2018.
13. **Contract award for job no. 17/005KH for Athletic Supplies and Related Items with the following vendors:**Varsity Brands Holding Company, Inc. d/b/a BSN Sports, LLC; North Houston Athletics, LLC; Pyramid Paper Company d/b/a Pyramid School Products; S&S Worldwide, Inc. and School Specialty, Inc. for the period 04/01/2017 through 03/31/2018.
14. **Contract award for job no. 17/006KH for Classroom Teaching Supplies and Related Items with the following vendors:**PDG Industries d/b/a Alamo Classroom Solutions; Butler Business Products, LLC; DGS Educational Products; Early Childhood, LLC d/b/a Discount School Supply; Liberty Data Products, Inc. d/b/a Liberty Office Products; Pyramid Paper Company d/b/a Pyramid School Products; S&S Worldwide, Inc.; School Specialty, Inc. and Standard Stationery Supply Company for the period 04/01/2017 through 03/31/2018.

15. **Contract award for job no. 17/008KH for Food Service Supplies and Related Items with the following vendors:** Calico Industries, Inc.; Central Poly-Bag Corporation; Devin Distributing & Packaging, Inc.; Pollock Investments, Inc. d/b/a Pollock Paper Distributors or Pollock Packaging and Pyramid Paper Company d/b/a Pyramid School Products for the period 04/01/2017 through 03/31/2018.
16. **Contract award for job no. 17/009KH for Janitorial Supplies and Related Items with the following vendors:** Western-BRW Paper Company, Inc. d/b/a Bosworth Papers Company, Inc.; Buckeye International, Inc. d/b/a Buckeye Cleaning Center-Houston; Calico Industries, Inc.; Capital Plastics International, Inc.; Conroe Paper & Chemical, Inc. d/b/a Crown Paper & Chemical; Devin Distributing & Packaging, Inc.; High Point Sanitary Solutions; LAsT Group Enterprises, Inc.; Matera Paper Company, Inc. and Pollock Investments, Inc. d/b/a Pollock Paper Distributors or Pollock Packaging for the period 04/01/2017 through 03/31/2018.
17. **Contract award for job no. 17/010KH for Medical Supplies and Related Items with the following vendors:** Beautiful Ventures, Inc. d/b/a BVI Resources; Henry Schein, Inc.; Lippert Components Manufacturing, Inc.; Priscilla M. Ayerite d/b/a NAO Global Health, LLC; Pyramid Paper Company d/b/a Pyramid School Products and School Health Corporation for the period 04/01/2017 through 03/31/2018.
18. **Contract award for job no. 17/011KH for Office Supplies and Related Items with the following vendors:** Western-BRW Paper Company, Inc. d/b/a Bosworth Papers; Butler Business Products, LLC; Challenge Office Products, Inc.; City Office Supply, Inc.; Daniel Office Products, Inc.; DD Office Products, Inc. d/b/a Liberty Paper, Infinity Office Solutions; Liberty Data Products, Inc., d/b/a Liberty Office Products; Nasco Education, LLC d/b/a Nasco; National Art & School Supplies; Pyramid Paper Company d/b/a Pyramid School Products; Reliant Business Products, Inc.; School Specialty, Inc.; Standard Stationery Supply Company and Express Business Products for the period 04/01/2017 through 03/31/2018.
19. **Contract award for job no. 17/012KH for Technology Supplies and Related Items with the following vendors:** ACCO Brands Corporation d/b/a ACCO Brands USA, LLC; Butler Business Products, LLC; DD Office Products, Inc. d/b/a Liberty Paper, Infinity Office Solutions; Liberty Data Products, Inc. d/b/a Liberty Office Products; Pyramid Paper Company d/b/a Pyramid School Products; School Specialty, Inc.; Scott Electric and Xpress Business Products for the period 04/01/2017 through 03/31/2018.
20. **Contract award for job no. 17/019JN for Moving, Storage and Related Items with the following vendors:** A-Rocket Moving & Delivery, Inc. d/b/a A-Rocket Moving & Storage, Inc. and Roadrunner, Ltd d/b/a Roadrunner Moving & Storage for the period 02/28/2017 through 02/27/2018.
21. **Contract award for job no. 17/020CG for JOC/CSP IDIQ On-Call Trades with the following vendors:** Aggieland Construction, LLC; ASA Builders; RMB Management, LLC d/b/a Corestone Construction Services; ERC Environmental & Construction Services, Inc. d/b/a ERC; Evolve Holdings, Inc.; Dura Pier Facilities Services, Ltd. d/b/a Facilities Sources; Fusion Trading, LLC d/b/a Hi-Mark Roofing & Waterproofing; Horizon International Group, LLC; Texas Ligua Tech Services, Inc. d/b/a Ligua Tech; Maintenance Solutions, Inc.; Mart, Inc.; Millennium Project Solutions, Inc.; Mooring Recovery Services, Inc. d/b/a Mooring USA; Nash Industries, Inc.; Tandus Centiva US, LLC and BR Kym, Inc. d/b/a Worth Hydrochem of Houston for the period 02/28/2017 through 02/27/2019.

22. **Contract award for job no. 17/021KC for Academic programs for QZAB Projects with the following vendors:** Action Potential Learning, LLC; Appleton Learning Corporation; Cengage Learning, Inc.; Education Galaxy, LLC; Gamesalad, Inc.; KAMICO Instructional Media, Inc.; McGraw-Hill Education, Inc. d/b/a McGraw-Hill School Education, LLC; W. Oscar Neuhaus Memorial Foundation d/b/a Neuhaus Education Center; Sirius Education Solutions, LLC d/b/a Sirius Education Solutions and 1Studentnest, Inc. for the period 02/28/2017 through 02/27/2018.
 23. **HCDE Governmental Services with:** Bells ISD, Bells, Texas; Brown County, Brownwood, Texas; Comal ISD, New Braunfels, Texas; Educational Service Center (ESC) Region 11, White Settlement, Texas; Houston Kidz Center, LLC, Houston, Texas and Jacinto City, Texas
- G. Consider approval of the following items for Internal Purchasing:
1. **Renewal option for job no. 15/063YR-2 for CASE After-School and Summer Direct Service Providers with the following vendor:** Life Support Development Ministry for the period of 03/01/2017 through 02/22/2018.
 2. **Renewal option for job no. 13/040KJ for Head Start Substitute Teachers and Teacher Aides with the following vendor:** ChildCare Careers for the period of 4/23/2017 through 4/22/2018
 3. **Renewal options for job no. 15/028LB for CASE After-School and Summer Direct Service Providers with the following vendors:** After School to Achieve; American Robotics Academy; Be A Champion; BlazinBrook Preparatory Schools of the Artz; Engineering For Kids; Houston Healthy Hip Hop; Mad Science of Houston; Nutty Scientists of Houston; Training & Leadership Consulting; Urban Harvest, Inc.; Multicultural Education and Counseling through the Arts; and Zenith Learning for the period of 04/21/17 through 04/20/18.
 4. **Contract award for RFP no. 17/022KJ for Certified Nursing Assistant Training Provider Services for HCDE to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:**Academy of Exceptional Healthcare Training BC Houston Career Training Academy, Inc. Providence Vocational, Inc. for the period of 2/28/2017 through 2/27/2018 with an option to renew annually up to four (4) additional years.
 5. **Contract award for job no. 17/003YR for Food and Delivery Services for Harris County Department of Education Head Start to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Healthy Lunch Box, Inc. and Valley Services, Inc. for the period 02/28/2017 through 02/27/2018 with an option to renew annually up to four (4) additional years.
 6. **Contract renewal option for job no. 13/021EK for Mobile Application Development with the following vendor:** Appddiction Studio, LLC for the period of 04/15/2017 to 04/14/2018.
 7. **Contract award for job no. 17/024YR CASE for Kids Consultants and Trainers to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:**A Smart Consulting; Brandi T. Brown; Development Without Limits, LLC; edOpp Solutions, LLC; Lan Nguyen; Marvelous University; Michelle Pina; NationSync Corporation; Horizon Intertainment, LLC/Teen Truth; and Training and Leadership Consulting for the period of 02/28/2017 through 02/27/2018.

H. Consider approval of the following Revenue Agreements:

1. **School Based Therapy Services (revenue contract amendment) for FY 2017 in the aggregate amount of \$48,687** (\$22,562.50 increase) with Dayton ISD (17 Students served in FY 2016)
2. **School Based Therapy Services (revenue contract amendment in the amount of \$950) for FY 2017. The aggregate amount is proposed to be amended from \$2,376,250 to \$2,377,200** (\$950 increase) with Houston ISD (3,030 students were served in FY 2016)

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval of the HCDE Area I Head Start/Early Head Start Selection Criteria 2017-2018**
- B. **Consider approval of Service Agreement with The Healthy Lunch Box to provide meal services** (71 students served) to HCDE Head Start Division (Tidwell location) for the period of 03/01/2017 through 12/31/2017 in the amount of \$55,632 (fully funded by the Head Start grant).
- C. **Consider approval of Service Agreements with ChildCare Careers, LLC to provide substitute Teachers and Teaching Assistants (RFP # 13/040KJ)** to the HCDE Area I Head Start Division for the period of 04/23/2017 through 12/31/2017, and Early Head Start for the period of 04/23/17 through 08/31/2017 in the aggregate amount of \$51,696 (fully funded by the Head Start/Early Head Start grants).
- D. **Consider approval to amend the payments of five Early Head Start Child Care Partners (EHS) CCP service agreements:** Payments are fully funded by the Early Head Start grant.
 - **Deskot LLC, DBA Kool Kids Daycare** RFP # 16/014YR. Payment did read 75,000. Payment now reads \$112,200(\$37,200 increase). Payment is for 254 days serving up to 24 students.
 - **Fellowship of Purpose Early Childhood Learning Center** RFP# 15/051YR. Payment did read \$61,025. Payment now reads \$104,500 (\$43,475 increase). Payment is for 256 days serving up to 16 students.
 - **John G Jones Learning Center** RFP# 15/038JG. Payment did read \$50,000. Payment now reads \$74,000 (\$24,000 increase). Payment is for 249 days serving up to 12 students.
 - **Let's Learn Christian Learning Center** RFP# 15/051YR-4. Payment did read \$50,000 Payment now reads \$53,000 (\$3,000 increase). Payment is for 252 days serving up to 16 student.
 - **The Breaking Free Foundation, DBA High Achievers Learning Center** RFP# 15/051YR-4. Payment did read \$25,000. Payment now reads \$33,300 (\$8,300 increase). Payment is for 253 days serving up to 8 students.
- E. **Consider approval of an expenditure agreement with Safe Plans, LLC to conduct safety audits as a sub-contractor in Alief ISD** for the Center For Safe and Secure Schools (CSSS). The Alief ISD interlocal agreement was for \$62,709 to complete the audit work. The CSSS will pay Safe Plans, LLC \$56,607 as the sub-contractor to complete this audit work.
- F. **Consider approval of interlocal (revenue) agreement with Humble ISD for HCDE's Center for Safe and Secure Schools (CSSS)** to conduct safety audits, in the amount of \$58,050.

- G. **Consider approval to purchase produce and other specialty grocery items from Labatt Food Service (Choice Partners job no. 16/029TJ-03) in an amount not to exceed \$252,000 and Hardies Fruit and Vegetable Company (Choice Partners job no. 15/022TJ-03) in an amount not to exceed \$28,243 for the HCDE Head Start Division (all free standing sites/locations) for FY17 (1044 students served daily). Fully funded with Head Start funds.**
- H. **Consider proposing a Harris County Forum on Education be hosted in 2017 with special guest U.S. Secretary of Education Betsy DeVos, at a time of her availability, similar to what has been done in years past with one or more former U.S. Secretaries of Education (item submitted by Mike Wolfe).**
- I. **Consider hiring an Interim Internal Auditor for HCDE (item submitted by Mike Wolfe).**
- J. **Consider creating a position of internal auditor reporting to the Board (item submitted by Don Sumners, George Moore and Mike Wolfe).**
- K. **Consider reviewing HCDE's RFQ for legal services and seeking board input (item submitted by Mike Wolfe).**
- L. **Consider approval and publication of the HCDE Request for Qualifications for Legal Services (item submitted by Don Sumners, George Moore and Mike Wolfe).**
- M. **Consider the formal termination of the consulting contract of U.S. Capital Advisors and the bond counsel contract of Herrington & Sutcliffe, LLP (item submitted by Don Sumners, George Moore and Mike Wolfe).**
- N. **Consider conducting a comprehensive review of all HCDE programs including organization, viability, management, affordability, competition and any suggestions for their improvement or modification (item submitted by Don Sumners, George Moore and Mike Wolfe).**
- O. **Consideration of a policy to limit HCDE Board Meetings to no more than 4 hours. Any Board meeting that is not completed after 4 hours will be adjourned and a new Board meeting will be called for exactly one week later at the same time of day as regular HCDE Board meetings. This policy will take effect beginning immediately after the February 2017 regular HCDE Board Meeting (item submitted by Mike Wolfe).**
- P. **Consider placing a temporary lower limit on the Superintendent's spending authorization without Board approval of \$25,000, expiring on HCDE's fiscal year end, 08/31/2017 (item submitted by Don Sumners, George Moore and Mike Wolfe).**
- Q. **Consideration of passage of a resolution requesting a third party evaluation by the Texas Sunset Advisory Commission, and utilizing HCDE's contract with HillCo Partners to lobby the Texas Legislature to pass a bill during the current legislative session in both the Texas House and Texas Senate to be signed by the Governor that requires such a Sunset Review to be performed. This proposal will also direct HCDE's Superintendent to testify at all related legislative hearings on behalf of HCDE in support of a Sunset Review, in his official capacity of Superintendent (item submitted by Mike Wolfe).**
- R. **Consideration of informing the Federal Government that HCDE will cease to operate any Head Start facilities at the earliest possible date in 2017, as there are other entities that can and do provide this service within Harris County (item submitted by Mike Wolfe).**

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. **Employment**
Executive Director, Facilities
 - B. **Obtain legal advice regarding TxVSN/Region 10 matter**
 - C. **Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.**
 - D. **Deliberate Superintendent's recommendation to propose suspension without pay, pending discharge of a term contract employee for good cause as determined by the Board, to propose nonrenewal of a term contract employee; Chapter 21 contract for one or more reasons outlined in Policy DFBB(Local), and to determine whether any requested hearing on the proposed nonrenewal will be conducted by the Board or by an independent hearing examiner; obtain legal advice regarding same.**

9. **RECONVENE** for possible action on items discussed in executive session
 - A. **Employment**
Executive Director, Facilities
 - B. **Consider proposing suspension without pay, pending discharge, of a term contract employee, for good cause as determined by the Board, proposing nonrenewal of a term contract employee's Chapter 21 contract for one or more reasons outlined in Policy DFBB(Local), and determining whether any requested hearing on the proposed nonrenewal will be conducted by the Board or by an independent hearing examiner.**

10. **Conduct consolidated grievance hearing in accordance with Policy DGBA regarding complaints filed by Special Schools Division teacher; if complaint constitutes a complaint against an employee and employee against whom the complaint is brought requests that the hearing take place in open session in accordance with Policy DGBA, the Board will conduct the hearing in open session; otherwise, the hearing may be held in executive session.**

11. **INFORMATION ITEMS**
 - A. **Human Resources Information Items**
 - B. **January 2017 Employee Count**
 - C. **Revenue contracts less than \$50,000 (aggregate amount reported for this period is \$7,200):**
 - Between Teaching Learning Center and Houston ISD - Provide ESL training (Trainer - Patricia Morales) for the period of 01/20/2017 through 04/01/2017 for a revenue amount of \$7,200.

- D. **CASE grant awards (expenditure) to implement the CASE for Kids City Connections for FY 16-17 with the following entities:**
- Academia in Motion, \$8,000
 - MECA, \$4,100
 - We Are In It Together, \$10,000
 - YMCA of Greater Houston - South Group Childcare, \$7,500
 - The Village Learning Center, \$10,000
- E. **Submission of a \$500-\$750 Youth Garden Grant request to the National Gardening Association** to support the startup of Academic and Behavior School East's Garden Program. The program plans to serve 75 students in grades 6th-12th.
- F. **Submission of a GRO1000 Grassroots Grant request to The Scotts Miracle-Gro Foundation for a \$500 or \$1,500** award to support the startup of Academic and Behavior School East's Garden Program. The program plans to serve 75 students in grades 6th-12th.
- G. **Non-monetary MOU contract for FY 2017**
- Between CASE and University of Houston to provide two college student work study interns to the CASE Division for the period of 2/1/2017 through 6/30/2017.
 - Between Adult Education and Memorial Assistance Ministres for Integrated Educational and Vocational Training for the period of 9/1/2016 through 6/30/2017.
- H. **HCDE Area I Head Start USDA Meal Totals for the month of December 2016;** this information was derived from the free standing centers, as well as those that are a part of a multi-service center. It is the count of the students' attendance, breakfasts, lunches, and PM snacks
- I. **HCDE Area I Head Start Performance Report** for the month of December 2016
- J. **Schools Division Enrollment Report** for January 2017
12. **ADJOURN** - Next regular meeting is scheduled for Tuesday, April 18, 2017, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 9:00 a.m.



James Colbert, Jr.
County School Superintendent