

**Harris County Department of Education  
Minutes of Regular Board Meeting  
December 18, 2019**

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The Harris County Board of School Trustees met in a regular board meeting on December 18, 2019 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. George Moore, Board Vice President, called the meeting to order at 1:03 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

**Board Members Present:** George Moore, Board Vice President; Eric Dick; Richard Cantu; Danny Norris; Don Sumners; and Mike Wolfe

**Board Members Absent:** Josh Flynn, holdover trustee/Board President

**Board Attorney:** Sarah Langlois

**Administration:** James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; and Jonathan Parker, Assistant Superintendent for Academic Support

Danielle Bartz, Chief of Staff; Lisa Caruthers, Director CASE for Kids; Danielle Clark, Chief Communications Officer; Marion Cooksey, Principal Highpoint East; Carie Crabb, Senior Director Therapy Services; Stephanie De Los Santos, Director Client Engagement; Jeff Drury, Director Choice Partners; Dave Einsel, Director Communications and Creative Services; Melissa Godbout, Executive Assistant to Board of Trustees; Victor Keys, (AB West) Principal Academic Behavior School West; Anthony Mays, Senior Director Schools Division; Anthony Moten, Principal Fortis Academy; Brenda Mullins, Director Curriculum and Compliance Services; Venita Peacock, Director Head Start; Gayla Rawlinson, Director Center for Grants Development; Donna Jones, (AB East), Principal Academic Behavior School East; Natasha Truitt, Executive Director Human Resources; Richard Vela, Senior Director Facilities; Frances Watson-Hester, Senior Director Teaching and Learning Center; Stephanie Wright, Chief Accounting Officer

**Visitors:** Johnathan Miller, Andy Canales, Amy Hinojosa, Andrea Duhon, Bao Nguyn, Mary Causey, David Brown, Sandra Prente, Fred Flickinger, Melissa James, Mary Grace Landrum, Ashley Burke, Amber Campise, Penny Morales Shaw

1. **Invocation** - Clare McCullough, CASE for Kids
2. **Pledge of Allegiance to the US flag** - Shandra Powell, Choice Partners
3. **Pledge of Allegiance to the Texas flag** - Shandra Powell, Choice Partners
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

*Boa Nguyn addressed the board regarding the CASE for Kids program. He stated that he was an alumnus for the program and attended since its beginning in 2017. Last year he and his teammates were the first CASE Debates team to compete and win the Huddle Tournament. He stated that the invocation that was delivered was a good indication of what CASE for Kids stands for, specifically, the words "passion" and "compassion." He stated that he had been in speech and debate with the CASE Debates program and the loving, compassionate environment was much more apparent than what he previously experienced in his prior debate program. He stated that he recently judged a tournament for CASE Debates and noticed that the judging forum was considerate to the students, particularly those who have English as a second language. He stated that the opportunity for underprivileged kids and low-income families in CASE was important because there is no judgment. He thanked the board for its past, current and future support of the CASE program.*

*Amy Hinojosa introduced herself to the board, stating that she had submitted an application for the Position 1, Pct. 2 HCDE trustee position. She stated that since most of the board never met her in person, she wanted to tell them about herself on a personal level. She stated that she has been successful in her life and career and has had countless people contribute to her success. She quoted "be who you needed when you were young" and stated that the work HCDE is doing and the programs it provides are doing just that. She stated that the programs that HCDE supports are very much in line with her passion, beliefs and heart. She stated that she is not a fan of the current political polarization in this country. She explained that she is passionate about education, a problem solver and wants to do what's right. She stated that we have to be vigilant on any decision made on the students' behalf and said she would be honored to be part of the work the board is doing.*

*Andy Canales addressed the board in support of Amy Hinojosa. He stated that he knows Ms. Hinojosa through his work at Latinos for Education. He stated that in all of his observations and interactions with her, she came across as a thoughtful, collaborative and passionate leader. He stated that as*

*a woman and a Latina, Ms. Hinojosa would bring a valuable perspective to the board, in a region where half of the residents are women and half of the students are Latino. He opined that Ms. Hinojosa would ensure representation while generating trust with all Houstonians. He asked that the board members give Ms. Hinojosa's application their utmost consideration.*

5. **Reports and presentations:**

A. **Annual update from Choice Partners** - Jeff Drury, Director

*George Moore left the meeting at 1:19 p.m. and returned at 1:27 p.m.*

B. **Annual update from CASE for Kids** - Lisa Caruthers, Director

C. **Superintendent Monthly Report** - James Colbert, Jr.

*Superintendent Colbert recognized that this was a week of celebrations for HCDE. He stated that the Irvington holiday reception was held immediately prior to the Board meeting. He further detailed the Bate's Collision Head Start car giveaway, which had occurred the day before. He explained that Bates Collision Repair has given over 37 cars to needy families with children in HCDE's Head Start program. He stated that this morning he was able to attend the Christmas celebration at HCDE's ABS West campus, noting the event would be the last Christmas celebration in that building, as the new ABS West campus would be opening soon. He recognized that tomorrow ABS East would have its holiday program and stated that he looked forward to attending. He reminded the board that it was critical that the board members, Superintendent, and staff get some rest over the next two weeks and wished everyone a safe holiday with their families.*

D. **Report of the Board Feasibility Subcommittee** - Don Sumners

*No report.*

E. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

*No report.*

F. **Monthly Financial Reports through 11/30/2019** - Jesus Amezcua, Assistant Superintendent for Business Services

*Motion made by Danny Norris, seconded by Richard Cantu to consider items 7.H. and 7.I. at the present time.*

*No action taken on the Motion, with 3-3 voting to consider items 7.H. and 7.I at the present time, with George Moore, Don Sumners, and Mike Wolfe voting nay.*

*Motion made by Danny Norris, seconded by Richard Cantu to approve all items on the consent agenda.*

*Motion passes with 6-0 voting to approve all items on the consent agenda.*

6. **ACTION ITEMS - CONSENSUS**

A. Consider approval of the following Business Services items:

1. November Disbursement Report
2. Monthly Budget Amendment Report
3. Monthly Investment Report for November 2019.

B. Consider approval of the following Board Meeting Minutes:

1. 11-20-2019 Regular Board Meeting Minutes
2. 11-20-2019 Audit Committee Meeting
3. 10-16-2019 Regular Board Meeting Minutes (Revised)

C. Consider ratification/approval of the following Interlocal Contracts:

1. **Interlocal (revenue) contracts for FY 2020 in the aggregate amount of \$596,325 with Academic and Behavior School West with the following district:** Fort Bend ISD for twenty-five (25) out of-county annual contracts in the amount of \$596,325 (\$23,853 each); for the contract period of 8/26/19 through 06/05/20.
2. **Interlocal (expenditure) contract for FY 2020 CASE for Kids 21st Century Community Learning Center(s) Cycle 9, Year 4, in the aggregate amount of \$138,976 with the following entity:** Houston Independent School District in the amount of \$138,976.00 (82 students served).

3. **Amendment #1 to Interlocal (revenue) contracts for FY2020 in the aggregate amount of \$71,559 with Academic and Behavior School East with the following district:** Brenham ISD to increase the amount from two (2) units for a total of \$47,706 to three (3) units for a total of \$71,559 (an increase of \$23,853).
- D. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Contract renewal option for job no. 16/002CG for Indoor/Outdoor LED Lighting with the following vendors:** Consolidated Electrical Distributors, Inc. (#16/002CG-04); Eco Induction Systems, LLC dba EIS Lighting (#16/002CG-06), and XtraLight Manufacturing, LLC (#16/002CG-13) for the period 02/23/2020 through 02/22/2021.
  2. **Contract renewal option for job no. 16/021KC for Early Childhood Supplies and Related Items with the following vendor:** Kaplan Early Learning Company (#16/021KC-06) for the period 02/23/2020 through 02/22/2021.
  3. **Contract renewal option for job no. 17/019JN for Moving, Storage and Related Items with the following vendors:** A-Rocket Moving & Delivery, Inc. dba A-Rocket Moving & Storage, Inc. (#17/019JN-01), and Roadrunner, Ltd dba Roadrunner Moving & Storage (#17/019JN-02) for the period 02/28/2020 through 02/27/2021.
  4. **Contract renewal option for job no. 17/020CG for JOC-CSP for IDIQ On-Call Trades with the following vendors:** Aggieland Construction, Ltd (#17/020CG-01); ASA Builders (#17/020CG-02); RMB Management, LLC dba Corestone Construction Services (#17/020CG-03); Evolve Holdings, Inc. (#17/020CG-04); ERC Environmental & Construction Services, Inc. dba ERC (#17/020CG-05); Dura Pier Facilities Services, Ltd dba Facilities Sources (#17/020CG-06); Horizon International Group, LLC (#17/020CG-08); Maintenance Solutions, Inc. (#17/020CG-10); Mart, Inc. (#17/020CG-11); Millennium Project Solutions, Inc. (#17/020CG-12); Tarkett, USA Inc. (fka Tandus Centiva, US LLC) (#17/020CG-15), and BR Kym, Inc. dba Worth Hydrochem of Houston (#17/020CG-16) for the period 02/28/2020 through 02/27/2021.
  5. **Contract renewal option for job no. 17/021KC for Academic Programs for QZAB Projects with the following vendors:** Action Potential Learning, LLC (#17/021KC-01); Cengage Learning, Inc. (#17/021KC-03); Education Galaxy, LLC (#17/021KC-04); McGraw-Hill Education, Inc. dba McGraw-Hill

School Education, LLC (#17/021KC-07); The W. Oscar Neuhaus Memorial Foundation dba Neuhaus Education Center (#17/021KC-08), and Sirius Education Solutions, LLC dba Sirius Education Solutions (#17/021KC-09) for the period 02/28/2020 through 02/27/2021.

6. **Contract renewal option for job no. 18/029JN for JOC-IDIQ for Minor Construction with the following vendors:** Blackmon Mooring of Texas, LLC (#18/029JN-01); Centennial Moisture Control, Inc. (#18/029JN-02); Falkenberg Construction Company, Inc. (#18/029JN-03); Floors 2 Adore, LLC (#18/029JN-04); Mid-Continental Restoration Company, Inc. (#18/029JN-06); Radius Design Works, LLC (#18/029JN-09); SDB, Inc. dba SDB Contracting Services (#18/029JN-11); Sterling Structures, Inc. (#18/029JN-12); Pounds Group, LLC dba Sullivan Contracting Services (#18/029JN-13); The Fence Lady, Inc. (#18/029JN-14), and JR Thomas Group, Inc. (#18/029JN-15) for the period 02/28/2020 through 02/27/2021.
7. **Contract renewal option for job no. 19/011MR for JOC-IDIQ for Athletic Surfaces and Related Items with the following vendors:** 3i Contracting, LLC (#19/011MR-01), and FieldTurf, USA, Inc. (#19/011MR-02) for the period 02/27/2020 through 02/26/2021.
8. **Contract renewal option for job no. 19/012KC for Graduation, Yearbooks, Commemoratives & Related Items with the following vendors:** Pride and Recognition, Inc. dba Balfour Company (#19/012KC-01); Taylor Publishing Company dba Balfour Publishing (#19/012KC-02); Friesens Corporation (#19/012KC-03), and Inter-State Studio & Publishing Company (#19/012KC-04) for the period 02/27/2020 through 02/26/2021.
9. **Contract renewal option for job no. 19/015MR for M&O Parts and Equipment with the following vendors:** Acme Architectural Hardware (#19/015MR-01); Battery Systems, Inc. (#19/015MR-02); Delegard Tool of Texas (#19/015MR-04); Discount Two-Way Radio Corporation (#19/015MR-05); Infection Controls, Inc. dba GermBlast (#19/015MR-06); Perry Mechanical Systems, LLC (#19/015MR-07), and Shiffler Equipment Sales, Inc. (#19/015MR-08) for the period 02/27/2020 through 02/26/2021.
10. **Assignment of contract for job no. 17/045KC-03 for Temporary Personnel Services** from Executeam Staffing, LLP (contract no. 17/045KC-03) to The Reserves Network dba ExecuTeam Staffing. The effective date of the Consent for Assignment is December 18, 2019.
11. **Contract award for job no. 20/015KC Auctioneer Services & Related Solutions with the following vendors:** Auctions International, Inc. (#20/015KC-01); GovDeals, Inc. (#20/015KC-02); Lone Star Auctioneers,

Inc. (#20/015KC-03), and Lemons Auctioneers, LLC (#20/015KC-04) for the period 12/18/2019 through 12/17/2020.

12. **HCDE Interlocal Agreements with:** Spring Creek Seventh Day Adventist Church, Spring, Texas; City of Forest Hills, Forest Hills, Texas; Uvalde CISD, Uvalde, Texas, and Harris County Appraisal District (HCAD), Houston, Texas.

E. Consider approval of the following items for Internal Purchasing:

1. **Contract renewal option for job no. 17/015KJ for Architectural Design Services with the following vendor:** Swart Architects, Inc. for the period of 01/19/2020 through 01/18/2021.
2. **Contract renewal option for job no. 17/017LB for Head Start Substitute Teachers and Teacher Assistants with the following vendor:** Zenith Learning, for the period 01/19/2020 through 01/18/2021.

## 7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval for the Head Start division to pay for professional development and travel expenses** of non-employees (parents) per the Head Start grant for the period of 01/01/2020 through 12/31/2020. Per the grant, Head Start funds will be used to cover expenses of non-employee travel arrangements and professional development for in and out of county trainings/conferences. Board Policy CH (Local) requires board approval of such travel.

*Motion made by Danny Norris, seconded by Richard Cantu to approve the Head Start division to pay for professional development and travel expenses of non-employees (parents) per the Head Start grant for the period of 01/01/2020 through 12/31/2020. Per the grant, Head Start funds will be used to cover expenses of non-employee travel arrangements and professional development for in and out of county trainings/conferences. Board Policy CH (Local) requires board approval of such travel.*

*Motion passes with 6-0 voting to approve.*

- B. **Consider approval of a Services Agreement with Zenith Learning (Zenith Premier, Inc.) (RFP 17/017LB) to provide substitute Teachers and Teaching Assistants to the HCDE Early Head Start, Child Care Partnerships and Head Start program** for the period of 01/01/2020 through 12/31/2020 in an amount not to exceed \$350,000; (fully funded by the Head Start/Early Head Start and Child Care Partnerships grants).

*Motion made by Danny Norris, seconded by Richard Cantu to approve a Services Agreement with Zenith Learning (Zenith Premier, Inc.) (RFP 17/017LB) to provide substitute Teachers and Teaching Assistants to the HCDE Early Head Start, Child Care Partnerships and Head Start program for the period of 01/01/2020 through 12/31/2020 in an amount not to exceed \$350,000; (fully funded by the Head Start/Early Head Start and Child Care Partnerships grants).*

*Motion passes with 6-0 voting to approve.*

- C. **Consider approval of a Services Agreement with ChildCare Careers, LLC to provide substitute Teachers and Teaching Assistants (RFP# 18/035KJ) to the HCDE Head Start/Early Head Start and Child Care Partnerships program** for the period of 01/01/2020 through 12/31/2020 in an amount not to exceed \$100,000.00 (fully funded by the Head Start/Early Head Start and Child Care Partnerships grants).

*Motion made by Richard Cantu, seconded by Danny Norris to approve a Services Agreement with ChildCare Careers, LLC to provide substitute Teachers and Teaching Assistants (RFP# 18/035KJ) to the HCDE Head Start/Early Head Start and Child Care Partnerships program for the period of 01/01/2020 through 12/31/2020 in an amount not to exceed \$100,000.00 (fully funded by the Head Start/Early Head Start and Child Care Partnerships grants).*

*Motion passes with 6-0 voting to approve.*

- D. **Consider approval to purchase the Microsoft campus license agreement from CDW-G (Job No. 18/056KD-13) in an amount not to exceed \$198,781.40.**

*Motion made by Danny Norris, seconded by Richard Cantu to approve a purchase the Microsoft campus license agreement from CDW-G (Job No. 18/056KD-13) in an amount not to exceed \$198,781.40.*

*Motion passes with 6-0 voting to approve.*

- E. **Consider approval for CASE for Kids to pay for professional development and travel expenses of non-employees utilizing funds made possible through the Houston Galveston Area Council (HGAC) interlocal with HCDE for the period 01/06/2020 through 09/30/2020.** CASE for Kids will utilize HGAC Quality Service funding to cover the expenses of non-employee travel arrangements and professional



development for out-of-school time community collaborators. Board Policy CH (Local) requires board approval of such travel.

*Motion made by Richard Cantu, seconded by Danny Norris to approve for CASE for Kids to pay for professional development and travel expenses of non-employees utilizing funds made possible through the Houston Galveston Area Council (HGAC) interlocal with HCDE for the period 01/06/2020 through 09/30/2020. CASE for Kids will utilize HGAC Quality Service funding to cover the expenses of non-employee travel arrangements and professional development for out-of-school time community collaborators. Board Policy CH (Local) requires board approval of such travel.*

*Motion passes with 6-0 voting to approve.*

- F. **Consider approval of Interlocal Agreement with the Harris County Sheriff's Office for FY2020 and FY2021 for law enforcement services at the Academic and Behavior School East for two (2) deputies, Academic and Behavior School West for one (1) deputy, Highpoint School East for three (3) deputies, and Fortis Academy for one (1) deputy (\$69,165 per deputy) from 03/01/2020 through 02/28/2021 in an amount not to exceed \$484,155.**

*Motion made by Richard Cantu, seconded by Danny Norris to approve the Interlocal Agreement with the Harris County Sheriff's Office for FY2020 and FY2021 for law enforcement services at the Academic and Behavior School East for two (2) deputies, Academic and Behavior School West for one (1) deputy, Highpoint School East for three (3) deputies, and Fortis Academy for one (1) deputy (\$69,165 per deputy) from 03/01/2020 through 02/28/2021 in an amount not to exceed \$484,155.*

*Motion passes with 6-0 voting to approve.*

- G. **Discussion and possible action regarding an independent auditor (agenda item requested by Josh Flynn).**

*Motion made by Danny Norris, seconded by Mike Wolfe to discuss possible action regarding an independent auditor (agenda item requested by Josh Flynn).*

*Motion withdrawn by Danny Norris*

*Motion made by Mike Wolfe, seconded by Don Sumners to discuss possible action regarding an independent auditor (agenda item requested by Josh Flynn).*

*Motion withdrawn by Mike Wolfe and Don Sumners.*

*Motion to table this item made by Eric Dick.*

*Motion withdrawn by Eric Dick.*

*No action taken on this item.*

**H. Discussion and possible action to fill vacant HCDE Trustee seat(s) (agenda item requested by Josh Flynn).**

*Motion made by George Moore, seconded by Mike Wolfe to adjourn to Closed Session to obtain legal advice on this item.*

*No action taken on the Motion, with 3-3 voting to adjourn to Closed Session to obtain legal advice on this item, with Richard Cantu, Danny Norris and Eric Dick voting nay.*

*Lengthy discussion was had regarding resignation of Josh Flynn, including that Mr. Flynn submitted his resignation from his HCDE Trustee position on December 9, 2019, effective at 4 p.m. on December 9, 2019. George Moore stated that at 7:20 p.m. on December 17, 2019, Mr. Flynn submitted a written notice to Dr. Moore that stated that "I, Josh Flynn, formally rescind my resignation" but that Mr. Flynn later told Dr. Moore not to provide the letter rescinding his resignation to the board. Dr. Moore stated that it was his understanding that Mr. Flynn rescinded his withdrawal of his resignation and that it was Mr. Flynn's intention and desire that his resignation from the HCDE Board of Trustees was valid and effective.*

*Motion made by Eric Dick, seconded by Danny Norris to nominate and appoint Andrea Duhon to HCDE Trustee Position 4, Pct.3.*

*Motion withdrawn by Eric Dick and Danny Norris.*

*Motion made by Eric Dick, seconded by Richard Cantu to nominate Amy Hinojosa to HCDE Trustee Position 1, Pct. 2.*

*Motion to nominate Marvin Morris to HCDE Trustee Position 1, Pct. 2 made by Mike Wolfe.*

*Motion to nominate Tom Cottar to HCDE Trustee Position 1, Pct. 2 made by Mike Wolfe.*

*Motion to appoint Amy Hinojosa to HCDE Trustee Position 1, Pct. 2 passes 3-2-1, with Don Sumners and Mike Wolfe voting nay and George Moore abstaining.*

*Motion made by Mike Wolfe, seconded by Don Sumners to proceed with the meeting.*

*No action taken on the Motion, with 3-3 voting to proceed with the meeting, with Richard Cantu, Danny Norris, and Eric Dick voting nay.*

*Motion made by Eric Dick, seconded by Danny Norris to nominate Andrea Duhon to HCDE Trustee Position 4, Pct.3.*

*Motion to nominate Ed Johnson to HCDE Trustee Position 4, Pct. 3 made by Mike Wolfe.*

*Motion made by Danny Norris, seconded by Richard Cantu to call the question.*

*Motion fails 3-2-1 to call the question, with Don Sumners and Mike Wolfe voting nay and George Moore abstaining.*

*Motion to appoint Andrea Duhon to HCDE Trustee Position 4, Pct. 3 passes 3-2-1, with Don Sumners and Mike Wolfe voting nay and George Moore abstaining.*

*Motion made by George Moore, seconded by Danny Norris to enter into a brief recess to allow the installment of Amy Hinojosa and Andrea Duhon.*

*Motion to recess passes 4-2, with Don Sumners and Mike Wolfe voting nay.*

*The board entered into recess at 2:35 p.m. During the recess, Amy Hinojosa and Andrea Duhon signed their respective officer's statements and took the oath of office for their respective HCDE Trustee positions.*

*Superintendent Colbert called the meeting back to order at 2:54 p.m.*

*Trustees Amy Hinojosa and Andrea Duhon took their seats on the board and participated in the remainder of the meeting as duly appointed HCDE Trustees.*

**I. Consider election of President and Vice President of HCDE Board of Trustees.**

*Motion made by Danny Norris, seconded by Richard Cantu to nominate Eric Dick as board president.*

*Motion to elect Eric Dick as board president passes 5-1-1, with Don Sumners voting nay and Amy Hinojosa abstaining.*

*Motion made by Richard Cantu, seconded by Eric Dick, to nominate Danny Norris as board vice president.*

*Motion to elect Danny Norris as board vice president passes 5-0-2, with Amy Hinojosa and Mike Wolfe abstaining.*

*The board entered into Closed Session at 2:59 p.m.*

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
  - A. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees, including, but not limited to, Superintendent's evaluation and contract in accordance with Tex. Gov't Code Section 551.074.
  - B. Obtain legal advice regarding demand made by HDW Pruet TX, LLC.

*The board entered into Open Session at 4:44 p.m.*

9. **RECONVENE** for possible action on items discussed in executive session
  - A. Possible action regarding Superintendent's contract.

*Motion made by Richard Cantu, seconded by Danny Norris to approve the Fifth Amendment to the Superintendent's employment contract as discussed in executive session.*

*Motion passes 5-2 with Don Sumners and Mike Wolfe voting nay.*

10. **INFORMATION ITEMS**
  - A. **Human Resources Information Items**
  - B. **November 2019 Employee Count**
  - C. **Revenue contracts less than \$50,000 (Cumulative total \$323,663+)**
    - Between Teaching Learning Center and Victims of Communism Memorial Foundation - "Screenings of Ashes in the Snow", \$800.
    - Between Teaching Learning Center and Aldine ISD - Think Tank and Skills Specialist, \$16,750.

- Between Teaching Learning Center and From the Hearth International Educational Services - Hosting and facilitating services, \$37.50 per participant
- Between Teaching Learning Center and Channelview ISD - "Make and Take for English", \$1,500..
- Between Teaching Learning Center and Lead4ward - Hosting and facilitating services, \$37.50 per participant.
- Between Teaching Learning Center and Spring Branch ISD - "Let's address the elephant in the room", \$800.
- Between Teaching Learning Center and Galena Park ISD - Math Professional Learning for Teachers, \$2,225.
- Between Schools Division and Barbers Hills ISD - Annual student contract(s), \$47,706.
- Between Schools Division and Fort Bend ISD - Annual Student contract(s), \$44,000.
- Between Schools Division and Tomball ISD - Annual Student contract(s), \$41,210.
- Between Schools Division and Galena Park ISD - Annual Student contract(s), 41,210.
- Between Schools Division and Galveston ISD - Annual Student contract(s), \$23,853.
- Between Schools Division and Tomball ISD - Annual Student contract(s), \$ 6,250.
- Between Schools Division and Tomball ISD - Annual Student contract(s), \$5,200.
- Between Records Management and Houston Community College - Record services, \$30,000.
- Between Records Management and Houston Community College - Record services, \$12,050.
- Between Records Management and Pasadena ISD - Record services, \$12,050.
- Between Records Management and Fort Bend County - Record services - \$6,000.
- Between School-Based Therapy Services - Therapy Services, \$9,640.
- Between School-Based Therapy Services - Therapy Services, \$22,344.

**D. Schools Division Enrollment Report for November 2019**

**E. Expenditure Interlocal contracts less than \$50,000**

- Between CASE and Aldine ISD, Afterschool educational and recreational program, \$21,000.

- Between CASE and Pasadena ISD, Afterschool educational and recreational program, \$30,000.

F. **Non-monetary contracts for FY 2020**

- Between Adult Education and The River of Life Center - Adult Education & Literacy Services.
- Between Adult Education and Covenant and Christ International, Inc. - Adult Education & Literacy Services.
- Between Adult Education and S & B Engineers and Constructors - Adult Education & Literacy Services.
- Between Schools Division and Unity Church - Student's vocational practice skills.
- Between Schools Division and Goodwill Industries - Student's vocational practice skills.
- Between Schools Division and Pizza Hut - Student's vocational practice skills.
- Between School-Based Therapy Services and Texas Tech University Health Sciences Center - Occupational Therapy.
- Between School-Based Therapy Services and Lone Star College - Clinical Experience
- Between School-Based Therapy Services and Texas Tech University Health Sciences Center - Physical Therapy.

G. **Memorandum of Understanding Contracts (non-monetary) for the CASE for Kids Afterschool Strategic Investment (ASI) program:** CASE for Kids certifies afterschool investments of public funds through five collaborators as part of our Houston Galveston Area Council contract.

H. **The CASE for Kids Division announced the City Connections awards to not-for-profit organizations funded by the City of Houston.** Eleven City Council Members awarded fifty-four not-for-profit organizations for delivery of afterschool projects for Grant Term 1 (October 14, 2019 to December 31, 2019) of the 2019-2020 school year in the aggregate amount of \$354,009.

I. **HCDE Head Start USDA Meal Totals for the month of October 2019;** this information was derived from the free standing campuses, as well as those that are a part of a multi-service center. It is the count of the students' attendance, breakfasts, lunches, and PM snacks.

J. **HCDE Head Start Performance Reports for the months of September and October 2019**

11. **ADJOURN** - Next regular meeting is scheduled for Wednesday, January 15, 2020, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

*Motion made by Don Sumners, seconded by Danny Norris to adjourn the meeting.*

*Motion passes with 7-0 voting to adjourn*

*Meeting adjourned at 4:46 p.m.*

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Board President

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Board Secretary